

DTP for Print Production Practical

'L' Scheme Syllabus



Prepared by
S.Marimuthu, Lecturer
M.Pugazh, Lecturer (SS)



Department of Printing Technology
Arasan Ganesan Polytechnic College, Sivakasi

DTP FOR PRINT PRODUCTION PRACTICAL

PREFACE

This book covers all the topics in a clear and organized format for the Second year Diploma in Printing Technology students as prescribed by the Directorate of Technical Education, Chennai, Tamilnadu. It is confidently believed that this book furnishes the students the necessary study material. The topics covered were neatly illustrated for better understanding of the students.

The book's step-by-step lessons in large, eye pleasing calligraphy make it suitable for both direct one-to-one tutoring and regular classroom use. The book is prepared in normal everyday English and is free from professional jargon characteristic of so many reading instruction books.

All of the lesson pages were carefully designed to eliminate distraction and to focus the pupil's full attention on the work at hand.

S. Marimuthu, Lecturer / Print. Tech.
M.Pugazh, Lecturer (SS) /Print. Tech
Arasan Ganesan Polytechnic College
Sivakasi.

CONTENTS

S.No	List of Exercises	Page No.
1.	Creating templates/master page for the given layout (setting grid, margin and columns)	1
2.	Importing, linking and saving files for text and graphics	4
3.	Print, proof and correct the saved page	7
4.	Creating Title page	11
5.	Creating style sheets and Table of Content	13
6.	Designing Letter head	15
7.	Designing Leaflet/Pamphlet	18
8.	Designing Envelop	20
9.	Designing Invitation card / greeting card	22
10.	Designing Bills / Vouchers	24
11.	Designing an Advertisement	26
12.	Designing Labels in multiple steps	28